

AGENDA

JEFFERSON COUNTY BOARD MEETING

TUESDAY

July 14, 2026

7:00 p.m.

Jefferson County Courthouse
311 S. Center Avenue, Room C2063
Jefferson, WI 53549

[Livestream on YouTube](#)

Register in advance for this webinar:

https://zoom.us/webinar/register/WN_N2ghwZR3TQenotKF1KEwmQ

After registering, you will receive a confirmation email containing information about joining the webinar.

1. **CALL TO ORDER**
2. **ROLL CALL BY COUNTY CLERK**
3. **PLEDGE OF ALLEGIANCE**
4. **CERTIFICATION OF COMPLIANCE WITH OPEN MEETINGS LAW**
5. **APPROVAL OF THE AGENDA**
6. **APPROVAL OF JUNE 9, 2026 MEETING MINUTES**
7. **COMMUNICATIONS**
 - a. Notice of Public Hearing- Planning & Zoning- July 16, 2026, 7:00 p.m. (p. 1-2)
 - b. Treasurer's Monthly Report
8. **PUBLIC COMMENT** (agenda items)
9. **SPECIAL ORDER OF BUSINESS**
 - a. Retirement Recognitions
 - b. Annual Reports: Human Services, Corporation Counsel, Register of Deeds, UW-Extension
 - c. EMS Education Session – County Administrator (*Requested by the EMS Working Group and authorized by the Executive Committee, from May through September at County Board Meetings the County Administrator will lead brief education sessions on the state of EMS in Jefferson County and proposed solutions*)
- COMMITTEE REPORTS / RESOLUTIONS / ORDINANCES**
10. **BUILDING AND GROUNDS COMMITTEE**
 - a. Resolution- Authorizing Contract for the Gate Operators at the Highway Maintenance Property (p. 3-4)
11. **FINANCE**
 - a. Resolution- Funding a part-time Public Health Nurse position in the Health Department and amending the 2026 budget (p. 5-6)
 - b. Resolution- Authorizing Contracting with The Sigma Group for Environmental Remediation Services and Delegating Budget Management Authority for the CITY NORTH Redevelopment Project and Amending the 2026 budget in the Administration Department (p. 7-8)
 - c. Resolution- Authorizing Jefferson County to submit, enter a contract, accept a WEDC Site Assessment Grant (SAG), and create a budget amendment for a former grocery store site

in Watertown, WI and amending the 2026 budget in the Administration Department (p. 9-11)

12. **HUMAN RESOURCES COMMITTEE**

- a. Resolution- Adopting Jefferson County Artificial Intelligence Policy (p. 12-19)

13. **LAW ENFORCEMENT & EMERGENCY MANAGEMENT COMMITTEE**

- a. Resolution- Thanking Johnsonville Sausage for the Donation of Hazardous Materials Equipment and amending the 2026 budget in the Emergency Management Department (p. 20-21)

14. **PARKS COMMITTEE**

- a. Resolution- Authorizing the purchase of a replacement Snowmobile Trail Bridge funded through the Wisconsin Snowmobile Trail Aid Program and amending the 2026 budget in the Parks Department (p. 22-23)

15. **PLANNING & ZONING COMMITTEE**

- a. Zoning Report (p. 24)
- b. Ordinance- Amending the Official Zoning Map (p. 25-26)

16. **PUBLIC COMMENT** (general)

17. **ANNOUNCEMENTS**

18. **ADJOURN**

NEXT COUNTY BOARD MEETING

MONDAY, AUGUST 10, 2026

7:00 P.M.

NOTICE OF PUBLIC HEARING
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE
Blane Poulson, Chair; Matt Foelker, Vice-Chair; George Jaeckel, Secretary; Steve Nass; Amanda Kaiser

SUBJECT: Map Amendments to the Jefferson County Zoning Ordinance and Requests for Conditional Use Permits
DATE: Thursday, July 16, 2026
TIME: 7:00 p.m. (Doors will open at 6:30)
PLACE: **JEFFERSON COUNTY COURTHOUSE, ROOM C2063**
311 S. CENTER AVE, JEFFERSON, WI 53549
OR Via Teams Videoconference

PETITIONERS OR MEMBERS OF THE PUBLIC MAY ATTEND THE MEETING VIRTUALLY BY FOLLOWING THESE INSTRUCTIONS IF THEY CHOOSE NOT TO ATTEND IN PERSON:

Teams Meeting Information Link: Join the meeting now Meeting ID: 222 326 323 808 9 Passcode: fy37Vh3D
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1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meetings Law
4. Approval of Agenda
5. Public Hearing

NOTICE IS HEREBY GIVEN THAT the Jefferson County Planning and Zoning Committee will conduct a public hearing at 7:00 p.m. on Thursday, July 16, 2026, in Room C2063 of the Jefferson County Courthouse, Jefferson, Wisconsin. Members of the public will be allowed to be heard regarding any petition under consideration by the Planning and Zoning Committee. **PETITIONERS, OR THEIR REPRESENTATIVES SHALL BE PRESENT EITHER IN PERSON OR VIA TEAMS.** Matters to be heard are petitions to amend the official zoning map and applications for conditional use permits. A map of the properties affected may be obtained from the Zoning Department. Individual files, which include staff reports, are available for viewing between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, except holidays. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

Decisions on Conditional Use Permits will be made on **July 27, 2026**
Recommendations by the Committee on Rezones will be made on **July 27, 2026**
Final decision will be made by the County Board on **August 11, 2026**

FROM A-1 EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL
All are in accordance with ss. 22-339 – 22-350 of the Jefferson County Zoning Ordinance

R4693A-26 – Mehrabi Family Trust: Rezone 1.3484-acre from A-1 to A-3 around the existing house at **N8697 Hustisford Road** in Town of Ixonia, PIN 012-0816-1831-000 (37.0 ac).

R4694A-26 – Christopher Gang: Rezone from A-1 to A-3 PIN 014-0614-1311-001 (.590-ac) owned by Lyle Vogel Trust and PIN 014-0614-1311-002 (.510-ac) to combine to create in total an approximate 1.1-acre residential lot at **W4927 Vogel Road** in Town of Jefferson.

FROM A-2, AGRICULTURAL & RURAL BUSINESS TO A-1, EXCLUSIVE AGRICULTURAL
All are in accordance with ss. 22-277 – 22-285 of the Jefferson County Zoning Ordinance

R4695A-26 – Mehrabi Family Trust: Rezone 1.0-acre from A-2 to A-1 to remove the existing A-2 zone at **N8697 Hustisford Road** in Town of Ixonia, PIN 012-0816-1831-000 (37.0 ac).

**FROM A-2, AGRICULTURAL & RURAL BUSINESS TO A-3, AGRICULTURAL/RURAL
RESIDENTIAL**

All are in accordance with ss. 22-339 – 22-350 of the Jefferson County Zoning Ordinance

R4696A-26 – Andrew Woods: Rezone 1.621-acres from A-2 to A-3 to create a residential lot around existing house on PIN 006-0716-0832-002 and move the northern lot line to combine with the existing A-3 lot line from PIN 006-0716-0832-000 at **W2054 Church Drive** in Town of Concord. Parcels are owned by Andrew & Cassandra Woods.

CONDITIONAL USE PERMIT APPLICATIONS

All are in accordance with ss. 22-581 – 22-587 of the Jefferson County Zoning Ordinance

CU2208-26 – Eric Martin: Conditional Use for a home occupation to allow for a truck repair shop in existing A-1 zone at **N9498 Green Valley Road** in Town of Ixonia, PIN 012-0816-0341-001 (2.999 ac).

CU2209-26 – Fiege Properties LLC: Conditional Use for transportation services to allow for storage units and outdoor storage in an existing B, Business zone at **W6423 US Highway 18** in Town of Jefferson, PIN 014-0614-0921-000 (19.720 ac).

CU2210-26 – Nathanael & Julia Voss: Conditional Use to allow for a 1184 sq. ft., 17 ft. high extensive onsite storage structure to replace an old existing 1080 sq. ft. garage in existing R-2 zone at **N381 Haight Road** in Town of Koshkonong, PIN 016-0513-3512-005 (2.10 ac).

ZONING ORDINANCE TEXT AMENDMENT

R4697T-26 – Jefferson County: Proposed Zoning Ordinance amendment for an 18-month data center moratorium.

6. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodation for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

A digital recording of the meeting will be available in the Zoning Department upon request.

RESOLUTION NO. 2026-_____

Authorizing Contract for the Gate Operators at the Highway Maintenance Property

Executive Summary

Jefferson County Highway Maintenance Property located at 1425 S Wisconsin Drive, Jefferson was struck by lightning in mid-April. An insurance claim was submitted and has reached a settlement in the amount of \$39,000. The Highway Maintenance Property has two 36' wide gates, each 18' bi-parting chain link gates operated by (4) power operators. The manufacturer of the existing operators has stopped production for this model and does not have parts to repair the operators damaged by the lightning strike.

The County Administrator authorized waiver of the competitive sealed bidding process pursuant to Sec. 8-64(d)(4) due to the highly specialized nature of the work. The Jefferson County Director of Facilities requested proposals from four different contractors and received proposals from two of those bidders. Power Gate Opener System was selected because of their responsive bid and prior work experience with the County, with a bid in the amount of \$43,418. The Director of Facilities checked references to ensure this bidder would be able to perform the work as required and received positive responses. Pursuant to Wis. Stat. §59.52(29)(a)4, a Class 1 notice of public contract was published on July 3, 2026.

This resolution authorizes the County Administrator to contract with Power Gate Opener System at an estimated project price of \$43,418 for gate operators for the Highway Maintenance property. On July 6, 2026, the Buildings & Grounds Committee considered the proposal and recommended forwarding it on to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, Jefferson County solicited bids for the Gate Operators Repair Project, and

WHEREAS, such bids were received and opened on May 31, 2026, with the following results:

Contractor	Cost	Notes
Ghosts Controls	No bid	They stopped servicing sliding gates
Glab Maintenance Services	No Bid	They didn't service this market
Power Gate Opener System	\$43,418	Includes Liftmaster operator typical to the competing bidder
SOS Electronics	\$55,500	Includes all parts, materials, programming, and installation for a complete system and warranty

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to enter into a contract with the lowest responsible bidder, Power Gate Opener System, in the amount of \$43,418.

Fiscal Note: Insurance proceeds in the amount of \$39,000 have been received for this project. The remaining \$4,418 will be paid by the Highway Department. No budget amendment is necessary.

Strategic Plan Reference: YES



Transformative Government: Data driven budgets and policy management

Referred By:
Buildings & Grounds Committee

07-14-2026

REVIEWED: Corporation Counsel: DHT; Finance Director: MAD

RESOLUTION 2026-____

Funding a part-time Public Health Nurse position in the Health Department and amending the 2026 budget

The Jefferson County Health Department is requesting authorization to fund a part-time Public Health Nurse position using available Public Health Infrastructure Grant carryover funds. The position is already included in the 2026 budget but is currently unfunded. Funding this position would provide critical support to the Communicable Disease Division, including follow-up of reportable communicable diseases, case investigation, outbreak response, documentation, provider coordination, and public education.

Communicable disease follow-up is a required and time-sensitive local public health responsibility. Additional nursing capacity will improve the department's ability to respond promptly, reduce disease transmission, maintain compliance with state public health expectations, and support continuity of operations without increasing the tax levy.

This resolution authorizes the funding for a part-time Public Health Nurse position and amends the 2026 budget accordingly. The Finance Committee considered this resolution at its meeting on July 7, 2026, and recommended forwarding it on to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into the body of this resolution; and

WHEREAS, the 2026 Jefferson County Health Department budget includes a part-time Public Health Nurse position; however, the position is currently unfunded; and

WHEREAS, funding this position would provide needed nursing capacity to support the Communicable Disease Division and assist with follow-up of reportable communicable diseases, case management, disease surveillance, outbreak response, immunization-related follow-up, and other public health nursing duties as assigned; and

WHEREAS, the Health Department has identified available carryover funding that may be used to support this position without requiring an increase to the tax levy; and

WHEREAS, the use of carryover funding for this purpose represents a strategic investment in maintaining public health infrastructure, strengthening local communicable disease response capacity, and ensuring Jefferson County residents receive timely and appropriate public health follow-up; and

WHEREAS, funding this part-time Public Health Nurse position will help support continuity of operations, reduce strain on existing staff, and improve the Health Department's ability to respond to current and emerging public health needs.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors authorizes the use of Health Department carryover funds to fund the part-time Public Health Nurse Position and amends the 2026 budget accordingly.

Fiscal Note: Funding for this position will be provided by the Wisconsin Department of Health Services' Public Health Infrastructure Grant. A budget amendment increasing intergovernmental revenue and expense by \$12,352 will be necessary to reinstate the position. This resolution authorizes the Finance Director to make the necessary budget amendments to enact the resolution. This is a budget amendment. Passage of this resolution requires a 2/3 affirmative vote (20 of 30 votes from total membership).

Strategic Plan Reference: YES



Highly Regarded Quality of Life: Maintain and improve public health and safety

Transformative Government: Attract and retain a talented and committed County workforce and Board of Supervisors

Referred By:
Finance Department

07-14-2026

REVIEWED: Corporation Counsel: DHT ; Finance Director: MAD

RESOLUTION NO. 2026-__

Authorizing Contracting with The Sigma Group for Environmental Remediation Services and Delegating Budget Management Authority for the CITY NORTH Redevelopment Project and Amending the 2026 budget in the Administration Department

Executive Summary

Jefferson County sold approximately 12.1 acres of land from the former county highway department to CITY NORTH Development LLC, a subsidiary of Virtus Development. The County and Virtus entered into a Purchase and Sale Agreement in March of 2023, and closing occurred in March of 2026. There are environmental cases through the Wisconsin Department of Natural Resources (DNR) associated with the site.

To ensure timely redevelopment and avoid administrative delays, the County requires a designated project manager to oversee remediation tasks, coordinate with the Wisconsin Department of Natural Resources, manage soil sampling and disposal activities, and execute change orders related to environmental work. The Sigma Group has already provided environmental technical assistance, including but not limited to, Phase I and Phase II Environmental Site Assessments (ESA), DNR reporting and assistance obtaining DNR Case Closure, remedial evaluation of petroleum-impacted soils, remediation and redevelopment budgeting, DNR Ch. NR 718 sampling activities, etc, and is well-positioned to manage the County's remediation activities.

This resolution authorizes the County Administrator to contract with The Sigma Group and grants appropriate budget management authority consistent with the delegation structure previously approved for the Jefferson County Courthouse renovation project.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, Sigma has developed budgetary cost estimates for environmental site investigation and remediation of the former Jefferson County Highway Site, as detailed below:

Task	Low Cost Estimate	High Cost Estimate
Environmental Consulting Tasks Associated with Site-Wide Redevelopment (may be iterative and conducted in phases)	\$239,000	\$403,000
*Remediation Task – Petroleum Impacted Soil – Remedial Soil Excavation – appx 5,700 tons of soil (backfill excluded)	\$356,000	\$429,000
TOTAL	\$595,000	\$832,000

*In addition to fees due to Sigma Group as a consultant for the remediation tasks (planning, sampling, reporting, etc), this estimate includes an estimated cost for excavation and transportation of petroleum impacted soil. The excavation and transportation tasks will be performed by a subcontractor selected via the competitive public bidding process in accordance with Wis. Stat. § 59.52(29).

WHEREAS, the cost estimates above include a variety of tasks, an itemized breakdown of which has been provided to the Finance Committee, and

WHEREAS, the County Administrator as Purchasing Agent has determined that this meets the standards under Jefferson County Code Sec. 8-64(d)(5) to waive the competitive bidding process for selection of a project manager due to Sigma's knowledge of the site, conditions related

to redevelopment, and long history of working with Jefferson County and the DNR on these parcels, and

WHEREAS, it is advantageous to the County to designate a project manager with subject matter expertise, and

WHEREAS, the iterative nature of this work may require adjustments to the site investigation and remediation scopes of work, and it would be advantageous to the County to provide a method for making these adjustments without delaying necessary work for the redevelopment of the site, similar to the budget authorizations given under Resolution No. 2022-30 (Courthouse Renovation), and

WHEREAS, work not associated with either environmental site investigation or necessary environmental remediation must be handled as new budget authorizations.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors designates The Sigma Group as its general project manager and consultant for the environmental consulting and remediation tasks associated with the former Highway Department site and authorizes the County Administrator to enter into all contracts and work order authorizations necessary to accomplish this work.

BE IT FURTHER RESOLVED that the County Administrator is authorized to unilaterally execute work authorizations up to 110% of the high cost estimate for each task and work authorizations greater than 110% up to 120% shall be co-signed by the County Administrator and County Finance Director. Any work authorization that exceeds 120% of the high cost estimate shall be approved by a majority vote of the county board.

BE IT FURTHER RESOLVED that the County Administrator and The Sigma Group will provide updates to the Finance Committee and other interested parties as requested.

Fiscal Note: This contract will be funded by general fund surplus for 2026 which will be sufficient to cover the entire cost of this contract. This resolution authorizes the Finance Director to make the necessary budget adjustments to enact the resolution. This is a budget amendment. Passage of this resolution requires a 2/3 affirmative vote (20 of 30 votes from total membership).

Strategic Plan Reference: YES



Transformative Government: Data driven budgets and policy management

Referred By:
Finance Committee

07-14-2026

REVIEWED: Corporation Counsel: DHT ; Finance Director: MAD

RESOLUTION NO. 2026-_____

Authorizing Jefferson County to submit, enter a contract, accept a WEDC Site Assessment Grant (SAG), and create a budget amendment for a former grocery store site in Watertown, WI and amending the 2026 budget in the Administration Department

Executive Summary

The Wisconsin Economic Development Corporation's Site Assessment Grant (SAG) program provides funding to complete environmental due diligence work that helps advance redevelopment of challenged properties. Jefferson County is seeking SAG funding for the former grocery store at 100 E. Cady Street in Watertown, a centrally located property that has been vacant for many years and is well positioned for new investment.

This is a pass-through grant, with the County serving as the applicant while Cady Building LLC provides the required match and carries out the project activities. The request is for up to \$250,000. Redevelopment of the site aligns with Jefferson County's strategic priorities by supporting diverse housing opportunities, enhancing and promoting quality of life, and encouraging intentional economic growth through reinvestment in a long vacant, centrally located property.

This resolution authorizes Jefferson County to submit, enter a contract, and accept a WEDC Site Assessment Grant and amends the 2026 budget accordingly. The Finance Committee considered this resolution at its meeting on July 7, 2026, and recommended forwarding it to the County Board for approval.

WHEREAS, the Executive Summary is hereby incorporated into this resolution, and

WHEREAS, the Wisconsin Economic Development Corporation (WEDC) administers the Site Assessment Grant (SAG) program to support environmental assessments and due diligence- activities necessary for the successful redevelopment of challenging or underutilized properties; and

WHEREAS, the site, located at 100 E. Cady Street in Watertown, Wisconsin, is a centrally located property that has remained vacant and underutilized, and its revitalization would support economic activity, strengthen the community core, and advance community redevelopment priorities within Jefferson County; and

WHEREAS, the SAG program provides essential funding to evaluate environmental conditions, reduce redevelopment risk, and position properties like this site for productive future use; and

WHEREAS, revitalization of long vacant properties supports Jefferson County's strategic goals, including promoting intentional economic growth, encouraging responsible and intentional development, strengthening quality of life in local communities, and leveraging- partnerships to address shared challenges; and

WHEREAS, Jefferson County will serve as the official applicant for the SAG program, and the grant will operate as a pass-through award with Cady Building LLC providing the required match and carrying out project activities; and

WHEREAS, authorizing a grant request of up to \$250,000 will allow Cady Building LLC to complete environmental assessment work critical to informed redevelopment planning; and

WHEREAS, the County recognizes that returning blighted or underused parcels to productive use aligns with long range- economic and community planning priorities.

NOW, THEREFORE, BE IT RESOLVED, that the Jefferson County Board of Supervisors authorizes the Jefferson County Administrator to submit an application to the Wisconsin Economic Development Corporation for a Site Assessment Grant in an amount not to exceed \$250,000; enter into any related grant contract or agreements with Cady Building LLC; accept awarded grant funds; create any necessary budget amendments; and execute all documents necessary to administer the grant.

Fiscal Note: The grant is a pass-through to a private developer. Please see the attached Budget Adjustment or Amendment Request form for the proposed adjustments to the 2026 budget. This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30 member County Board).

Strategic Plan Reference: YES



Diverse Housing Opportunities: Identify the County's role in housing and coordinate with local municipalities, developers and state associations to encourage and promote housing initiatives in Jefferson County by 2025

Intentional Economic Growth: Partner with state groups to leverage resources; Foster partnerships and collaboration to serve as a catalyst for intentional economic growth for the county and its towns, cities, and villages; Provide technical assistance and services to municipalities in Jefferson County to support their economic development goals

Referred By:
Finance Committee

07-14-2026

REVIEWED: Corporation Counsel: DHT

Finance Director: MAD

**JEFFERSON COUNTY
BUDGET ADJUSTMENT OR AMENDMENT REQUEST**

<u>Adjustment</u>	<u>Description</u>	<u>Approval Level</u>
☐ Level 1	Adjustments of operating appropriations up to \$4,999 from one account to another <u>within</u> the department's budget	Department Head
☐ Level 2 ☐ a.	Adjustments of operating appropriations over \$5,000 and up from one account to another <u>within</u> the department's budget.	Administrator
	☐ b. Substitution of capital items or adjustment of operating to capital appropriations up to \$24,999 from one account to another <u>within</u> the department's budget.	Administrator
	☐ c. Transfers between departments within a budgetary function of up to \$24,999.	Administrator
☐ Level 3	Amendments of operating or capital appropriations needing additional funding from contingency funds from that are under 10% of the funds originally appropriated for an individual department.	Finance Committee
☒ Level 4 ☐ a.	Amendments of operating or capital appropriations needing additional funding from contingency funds from that are over 10% of the funds originally appropriated for an individual department.	County Board
	☒ b. New programs in a department that were not originally budgeted through increase in expenses with offsetting increase in revenue for that program. (i.e. grant funding or donations)	County Board
	☐ c. Substitution of capital items or adjustment of operating to capital appropriations over \$25,000 from one account to another <u>within</u> the department's budget.	County Board
	☐ d. Amendments of operating or capital appropriations needing funding from general fund balance.	County Board

Increase	Decrease	Account #	Account Title	Amount
x x		11101.421001	State Aid	250,000
		11101.521219	Other Professional Services	250,000

Description of Adjustment:

Department Head Signature _____ Date _____

County Administrator Signature _____ Date _____

- 1) Salaries and Fringes are not included as operating above, any changes to salaries and fringes must be discussed with the County Administrator.
- 2) The County Administrator shall make the determination if the budget adjustment needs to go to the County Board.
- 3) Any items \$5,000 and above must be capitalized.

RESOLUTION NO. 2026-_____

Adopting Jefferson County Artificial Intelligence Policy

Executive Summary

Jefferson County recognizes the transformative potential of Artificial Intelligence (AI), Generative AI (GenAI), and Agentic AI tools to enhance efficiency and service delivery. The attached policy establishes comprehensive guidelines for the responsible, ethical, and secure use of AI technologies by county employees, contractors, elected officials, and volunteers. It aims to harness AI for innovation while safeguarding confidentiality, privacy, data integrity, and transparency.

This policy was developed through a collaborative and informed process. The County convened a diverse group of employee stakeholders to provide input on practical needs, risks, and opportunities associated with AI use across departments. In addition, the County engaged a consultant with specialized expertise in AI to assist in developing policy standards that reflect current best practices and emerging trends. The policy also incorporates insights and feedback gathered from employees who participated in various AI trainings during the past year, ensuring that it reflects both expert guidance and on-the-ground experience with AI tools.

This resolution adopts the attached Artificial Intelligence Policy. The Human Resources Committee considered this resolution at its meeting on June 16, 2026, and recommended forwarding it to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, rapid advancements in AI technology necessitate clear guidelines for its ethical and secure use in county operations; and

WHEREAS, the attached Artificial Intelligence Policy provides a framework for responsible adoption, oversight, and ongoing review of AI tools and practices.

NOW, THEREFORE, BE IT RESOLVED the attached Jefferson County Artificial Intelligence Policy is hereby adopted by the Jefferson County Board of Supervisors.

Fiscal Note: AI licensing is expensive and can have direct but hidden costs such as storage of the data generated by AI. Use of AI should be periodically evaluated on a cost-benefit basis to ensure that the County receives an acceptable return on its investment.

Strategic Plan Reference: None

Referred By:
Human Resources Committee

7-14-2026

REVIEWED: Corporation Counsel: DHT; Finance Director: MAD



Artificial Intelligence Policy

1. Purpose

This policy establishes guidelines for the responsible, ethical, and secure use of Artificial Intelligence (AI), Generative AI (GenAI), and Agentic AI tools by county employees. The policy aims to harness AI for improved efficiency and innovative service delivery while safeguarding confidentiality, privacy, data integrity, and environmental sustainability. AI technologies change and improve rapidly. This policy will change and adapt accordingly.

2. Scope

This policy applies to all county employees, including full-time, part-time, and temporary staff, as well as contractors, elected officials, and volunteers who use county systems or devices for their work. It covers all AI tools, both those officially procured by the county and public-facing applications used for county business. Use of any AI tool for county business, regardless of whether the device is county-owned or personal, must comply with this policy. There may be additional policies at the department level that are tailored to department-specific needs and uses. To the extent there is a conflict between a department level policy and this countywide policy, the most restrictive policy controls unless an exception under Section 12 is granted.

3. AI Terms and Definitions

Agentic AI

AI systems that can plan and perform sequences of actions with a degree of autonomy (e.g., calling tools, triggering workflows) to pursue goals. These systems **must** operate under human oversight, with explicit guardrails and auditability.

Algorithm / Model

An algorithm is a method or set of rules for computation; a model is the learned representation produced by training an algorithm on data (e.g., a large language model).

Algorithmic Bias

Systematic errors that lead to unfair outcomes for individuals or groups, often arising from biased data, design choices, or deployment contexts.

Approved AI Tool

An AI tool vetted and authorized by MIS through the Oversight Committee process and listed on the County's register of approved tools.

Artificial Intelligence (AI)

Software systems that perform tasks normally requiring human intelligence—such as recognizing patterns, generating text or images, making predictions, or recommending actions—by processing data

with algorithms and statistical models. (Includes machine learning, deep learning, and rules-based systems.)

Deepfake

AI-generated content mimicking real people, voices, or events. While there can be benign and legitimate uses, they are often used to manipulate, exploit, commit fraud or mislead the public.

Generative AI (GenAI)

AI systems that create novel content (text, images, audio, code) based on patterns learned from training data. Outputs are probabilistic and may contain errors (“hallucinations”) and require human review. Common generative AI applications include Claude, ChatGPT, Google Gemini, and Copilot. Example prompts: “Create an image of children playing at Dorothy Carnes Park.”

Hallucination

Confident but incorrect or fabricated output produced by a model.

High-Risk or High-Impact Decision

A decision that materially affects rights, access to services, employment status, benefits, financial obligations, public safety, or legal exposure.

Large Language Model (LLM)

A model trained on extensive text corpora to predict and generate natural language; commonly used for drafting, summarization, Q&A, and chat interfaces

Machine Learning (ML)

A subset of AI where models improve performance by learning from data rather than explicit programming.

Passive Use vs Active Use

Passive use of a generative AI tool embedded within an internet browser means using a web browser’s built-in generative AI features only for single, one-directional search queries, similar to traditional internet searching. It does not include conversational, iterative, or back-and-forth interactions with the embedded AI. Any use that involves follow-up questions, refinement of responses, or extended dialogue constitutes “active use” and active AI use must only be done in an approved enterprise tool.

Personally Identifiable Information (PII)

Information that can identify an individual, either on its own or when combined with other information (e.g. name, DOB, residential address, personal phone number, SSN, driver’s license number, etc.). PII must never be entered into public AI services. Non-sensitive PII (e.g. name, address, etc.) may only be processed in approved tools with sufficient safeguards and prior written approval of the County Administrator.

Protected Records

Information protected by law (e.g., health (HIPAA) or education records (FERPA)) that cannot be shared with or entered into AI services.

Public AI vs Enterprise AI Products

Publicly available AI products are broad-purpose tools designed for individual productivity. They are not secure. The information you enter, and the response provided are retained for model training and accessible by others outside of the organization. These Public AI tools are often offered with free limited use.

Enterprise AI products are specialized, secure systems designed for organizational use, integrated with county data, and focus on operational automation and compliance. The information you enter, and the response provided are private within the organization's infrastructure with appropriate contractual safeguards.

Training Data

The datasets used to develop or fine-tune models. Quality, provenance, and lawful use of training data affect model reliability and risk.

4. Guiding Principles

- **Responsible Use and Accountability:** Employees must exercise professional judgment and critical thinking when using AI, ensuring that the outputs are accurate, unbiased, and appropriate for their work. Employees are responsible for all work-related content, regardless of whether AI was used in its creation. Human oversight is mandatory, especially for high-impact decisions.
- **Transparency:** Employees must be transparent about the use of AI. Disclosure is required when AI is used to produce information or create images that will be publicly shared or used in any high-impact decision-making affecting a member of the public. Disclosure is optional when AI is used for generating ideas, brainstorming or for refinement of existing County documents or images used internally. The County will develop an identifier that can be added to forms, images, and other documents. That identifier should be added whenever disclosure is necessary. Please consult with your supervisor or Department head if you need assistance. When uncertain, disclosure is favored over non-disclosure.
- **Ethical standards:** AI tools must not be used to create content that is misleading, fraudulent, discriminatory, or that violates county or state ethics rules.
- **Security and privacy:** All non-public data must be protected. Sensitive or confidential information must never be entered into AI models. All active use of generative AI shall be on an enterprise product approved by the county with access managed by MIS; some tools may be limited to specific departments and not be accessible county-wide.
- **Innovation:** Jefferson County embraces continuous learning and encourages creative and responsible experimentation that addresses community needs. Our use of AI technologies is focused on improving our services, operations and problem-solving in transformative ways
- **Stewardship:** Recognizing AI's impact on the environment and community-shared resources, we will train users on methods that reduce waste, enhance long-term sustainability, and optimize operations. Traditional searches and other tools will continue to be encouraged when tasks do not require or would not benefit from the assistance of AI.

5. AI Oversight Committee

The county will establish an AI oversight committee with representatives from MIS, Corporation Counsel, Administration and other relevant departments. This committee will be responsible for:

- Approving AI tools for county use.
- Evaluating AI tools for potential bias and privacy risks.
- Reviewing and updating the AI policy as technology evolves.
- Auditing countywide AI use periodically for compliance with this policy.

6. Permitted Uses of AI

Employees that have a licensed enterprise version of an Approved AI Tool have inherent permission to use it. Below are examples of permitted uses of AI tools. Please see Appendix A for a decision tree that may be useful in determining if your desired use of AI is permitted. This Policy is not intended to address every use of AI. There are certain functions that bear more consideration and potential risks. If in doubt, consult with your supervisor or Department Head. Remember to include the AI identifier for disclosure of AI involvement where appropriate.

- **Approved tools:** Employees may only use Approved AI Tools authorized by the county's Management Information Systems (MIS) department for work-related tasks. The MIS department will maintain and publish a list of approved AI tools.
- **Augmenting employee work:** AI is encouraged for low-risk tasks that enhance productivity, such as drafting, summarizing, and data analysis. However, inputs must not contain sensitive, confidential, or proprietary county or citizen data. All AI outputs must be independently reviewed and verified by a human before use.
- **Administrative tasks:** AI can be used for administrative purposes, including scheduling, meeting summarization, and data analysis, provided that the tools are approved and appropriate safeguards are in place.
- **Department-specific tasks:** As addressed within departmental AI policies, there may be unique departmental tasks that are acceptable uses of AI. For example, MIS may have a policy related to using AI to generate code for county-developed applications/tools. Other departments may have other acceptable uses. Consult with your supervisor if you have questions about whether your desired use of AI is permitted.
- **Passive Use:** Passive use of embedded AI in browsers (single, one-directional queries) may be permitted for initial research; any active, conversational, or iterative use must occur in an Approved AI Tool.

7. Prohibited Uses of AI

Below are examples of prohibited uses of AI. Please see Appendix A for a decision tree that may be useful in determining if your desired use of AI is prohibited. If in doubt, consult with your supervisor.

- **Unapproved tools:** Using personal or non-approved AI systems for County work-related activities is prohibited whether used on county equipment or personal equipment.

- **Confidential and sensitive data:** Employees are strictly prohibited from knowingly entering confidential, proprietary, or sensitive data into AI tools. This includes, but is not limited to:
 - Personally Identifiable Information (PII) of employees or constituents.
 - Records protected by privacy laws (e.g., FERPA, HIPAA).
 - Personnel records, including performance reviews, reprimands, or termination letters.
 - Non-public legal analysis or advice.
- **High-stakes decisions:** AI output cannot be the sole basis for decisions that significantly impact an individual, such as hiring, promotions, disciplinary actions, or eligibility for county services.
- **Fraud and impersonation:** Creating deepfakes, impersonating others, or generating fraudulent content with AI is strictly prohibited.
- **Misinformation:** Using AI to generate or distribute intentionally false or misleading information is forbidden.
- **Contractual Prohibitions:** Where the County has entered into contracts that expressly prohibit or limit the use of AI, the contract terms must be strictly followed.
- **Legal Advice:** Generating legal advice, interpretations, or legal documents via AI without prior authorization and review by Corporation Counsel is prohibited.
- **Verification:** AI-generated information that is shared with the public must be reviewed, fact-checked, and corrected by a human to ensure its accuracy before distribution. Do not use AI to fact-check AI.
- **Copyrighted Material:** Do not upload copyrighted material into AI tools or use AI tools to generate content that infringes on copyright law.

8. Policy on Public Records

- **Disclosure:** Wisconsin Public Records Law continues to evolve in its treatment of records generated through or stored within AI systems. Because the law is unsettled in this area, employees should operate under the assumption that all inputs, prompts, outputs, and interactions with AI tools used for County business may be subject to disclosure in response to a public records request. In the event of a public records request involving AI-related material, Corporation Counsel will review the relevant content to determine if it constitutes a “record” as defined by Wisconsin Public Records Law and if so, whether any exceptions to release exist.
- **Retention:** Employees are responsible for retaining AI-generated records in accordance with the County's data retention schedule.

9. Training and Implementation:

The County will work with one or more AI experts to develop appropriate training for staff at various levels. This will include:

- **Employee training:** The County will provide mandatory training to all employees on the responsible and ethical use of AI, including identifying and mitigating biases, protecting data, and understanding the risks of AI. Ongoing training will be offered to keep employees aware of changes in AI and the County's use of it over time.
- **Leadership training:** Department heads and managers will receive additional training on how to oversee AI use within their teams and ensure compliance with this policy.
- **MIS training:** Members of the County MIS staff will be trained and guided by AI specialists in how to implement and maintain AI technologies safely and securely. This will be an ongoing effort as AI technology changes.

10. Incidents/ Breaches: Employees must report any security incidents, privacy breaches, or improper use of AI to the MIS department and their Department Head as soon as possible and no later than 24 hours after discovery.

11. External Communication Plan

- In addition to creating the AI identifier that will be present on documents and images that were created with the use of AI (see Transparency under Guiding Principles above), the County will communicate more broadly with the public about its use of AI. This will include how AI will assist the County in its work, and how the County is addressing concerns about security and environmental impacts. The County Administrator's office will develop an external communication plan as the implementation of AI across the organization begins and then execute on that plan so that external stakeholders can be kept abreast of how the County will use AI and the safeguards that will be put in place. Once that plan is created, this policy document will be updated to reflect it.
- External communications regarding County AI use will be coordinated through the County Administrator's office to ensure consistency and accuracy.

12. Exceptions: Exceptions to this policy may only be granted by the County Administrator or their designee. All exceptions must be documented in writing, define scope and duration, and be retained for audit.

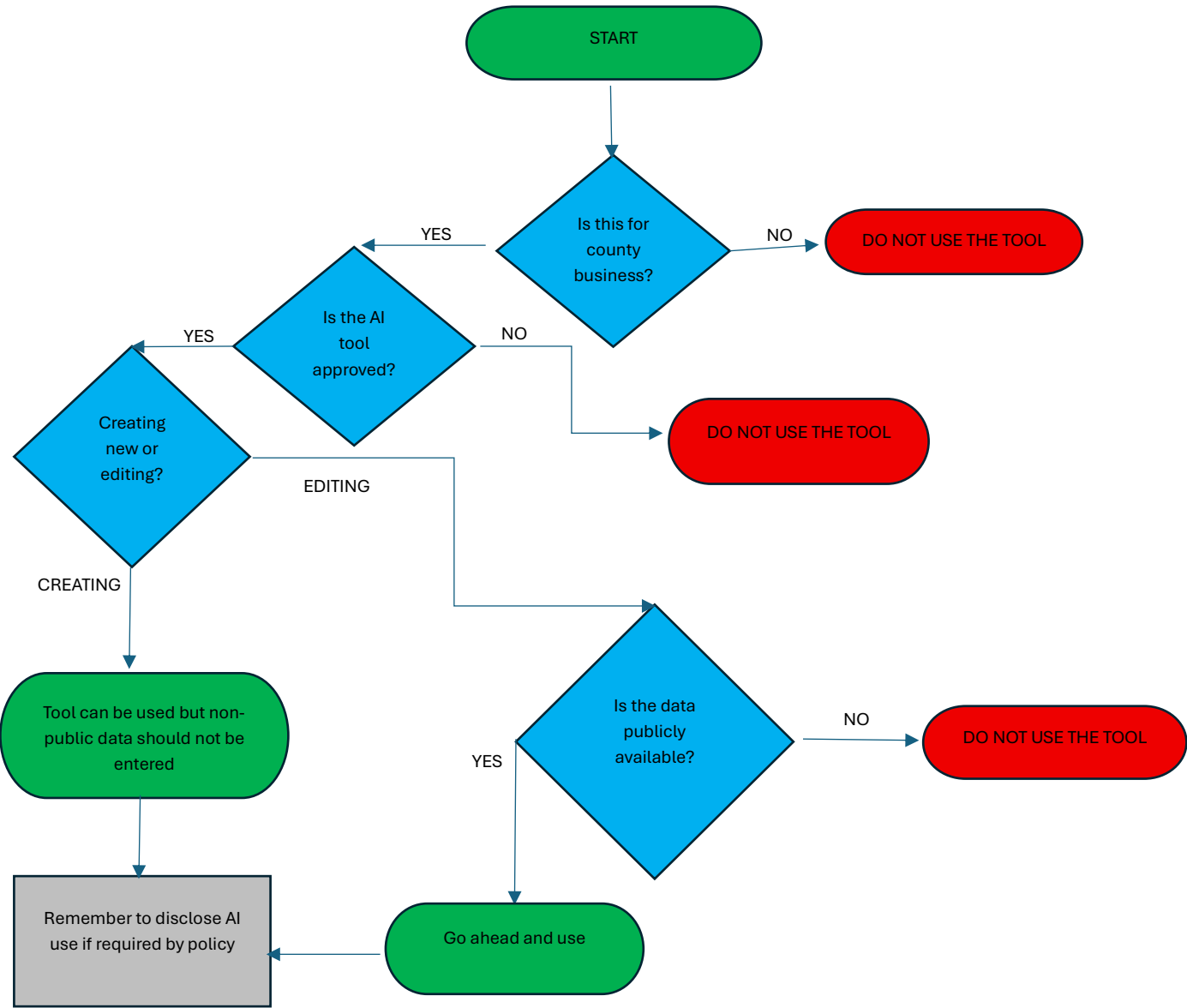
13. Consequences of Non-Compliance:

- Violation of this policy may result in disciplinary action, up to and including termination of employment, depending on the severity of the offense.

14. Policy Revisions

- This policy will be reviewed on a quarterly basis by the AI Oversight Committee.
- Recommendations from the AI Oversight Committee will be submitted to the Human Resources Committee, who shall have the authority to modify this policy.
- If conditions warrant a change to this policy outside of the quarterly review process, the AI Oversight Committee and Human Resources Committee may address the matter as needed.

APPENDIX A – USE OF GEN AI FLOWCHART



RESOLUTION 2026-____

Thanking Johnsonville Sausage for the Donation of Hazardous Materials Equipment and amending the 2026 budget in the Emergency Management Department

Executive Summary

Hazardous materials (HazMat) equipment is essential to Jefferson County's ability to effectively respond to hazardous materials incidents. The receipt of a substantial equipment donation is transformative for the County, providing significant cost savings by eliminating the need to purchase expensive, specialized gear while enhancing operational readiness.

The donated equipment enhances the County's operational capabilities by providing critical tools for the safe identification, containment, and mitigation of hazardous substances during emergencies. This contribution improves responder safety, reduces response times, and increases the overall effectiveness of coordinated multi-agency operations. By expanding available resources, the donation directly supports Jefferson County's ability to manage complex HazMat events, protect public health, and minimize environmental impact.

This resolution formally accepts the donation of specialized hazardous materials response equipment from Johnsonville (Perry Way Foods) to Jefferson County Emergency Management and amends the 2026 budget accordingly. The Law Enforcement and Emergency Management Committee reviewed this resolution on June 26, 2026, and voted to forward it to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into the body of the resolution; and

WHEREAS, Johnsonville Sausage, located at 1222 Perry Way in Watertown, Wisconsin, has demonstrated a strong commitment to community safety and corporate responsibility within Jefferson County; and

WHEREAS, Johnsonville Sausage has generously donated specialized hazardous materials equipment to Jefferson County Emergency Management to enhance local emergency response capabilities; and

WHEREAS, this donation significantly strengthens the County's ability to respond to hazardous materials incidents, thereby protecting residents, responders, and the environment; and

WHEREAS, the Jefferson County Board of Supervisors expresses its deep appreciation for this partnership and for Johnsonville Sausage's proactive investment in public safety and community well-being.

NOW, THEREFORE, BE IT RESOLVED THAT the Jefferson County Board of Supervisors hereby expresses its sincere gratitude to Johnsonville Sausage for their generous donation and recognizes their valuable contribution to the safety and resilience of Jefferson County.

BE IT FURTHER RESOLVED THAT Jefferson County hereby formally accepts the donation and amends the 2026 budget accordingly.

Fiscal Note: The value of this equipment is estimated at \$12,000. This resolution authorizes the Finance Director to make the necessary budget amendments to enact this resolution. The equipment has been received by Jefferson County Emergency Management, properly documented, and is being securely stored in the Hazardous Materials trailer maintained by the Johnson Creek Fire Department under the direction of Chief Ben Patterson, ensuring appropriate handling, accountability, and readiness. This is a budget amendment. Passage of this resolution requires a 2/3 affirmative vote (20 of 30 votes from total membership).

Strategic Plan: YES



Highly Regarded Quality of Life: Anticipate and plan for environmental vulnerabilities, including drought, zoonotic threats, severe storms, and other disaster events.
Transformative Government: Strengthen internal, intergovernmental, and community partnerships

Referred By:
Law Enforcement and Emergency Management Committee

07-14-2026

REVIEWED: Corporation Counsel: DHT ; Finance Director: MAD

RESOLUTION NO. 2026 - _____

Authorizing the purchase of a replacement Snowmobile Trail Bridge funded through the Wisconsin Snowmobile Trail Aid Program and amending the 2026 budget in the Parks Department

Jefferson County Parks works in close partnership with the Jefferson County Snowmobile Alliance, whose member clubs maintain over 229 miles of county snowmobile trails. This long-standing collaboration ensures that the Jefferson County snowmobile trail system remains safe, functional, and accessible for winter recreation. The Jefferson County Parks Department applied for and received funding through Wisconsin Department of Natural Resources Snowmobile Trail Aids Program to replace a failing bridge on the County's Corridor 10, near the Intersection of State Hwy 106 and County Highway J. The proposed purchase of the replacement bridge is covered by the Snowmobile Trail program at 100%. Through a formal bid process, Custom Manufacturing, Inc. was selected as the lowest qualified bidder at \$56,800.

This resolution authorizes the purchase of a replacement Snowmobile Trail Bridge and amends the 2026 budget accordingly. The Jefferson County Parks Committee considered this resolution at its June 25th, 2026, meeting and recommended forwarding to County Board for approval.

WHEREAS, the Executive Summary is incorporated into the body of this resolution; and

WHEREAS, Jefferson County participates in the Wisconsin Department of Natural Resources (DNR) Snowmobile Trail Aids Program, which provides 100% reimbursement for eligible trail maintenance and infrastructure projects; and

WHEREAS, the Jefferson County Parks Department, in coordination with local snowmobile clubs, has identified the need to replace an existing trail bridge with a new recreational snowmobile bridge to ensure safe and reliable winter trail access; and

WHEREAS, this project was not included in the 2026 budget, and

WHEREAS, the Jefferson County Parks Department received and reviewed one proposal through a formal RFP process and selected Custom Manufacturing, Inc. as the lowest cost qualified bidder at \$56,800; and

WHEREAS, the Jefferson County Parks Committee reviewed this proposed purchase at its meeting on June 24, 2026, and voted 4–0 to forward this resolution to the Jefferson County Board of Supervisors for approval.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby authorizes Jefferson County to enter into a contract with Custom Manufacturing, Inc. to build and install a recreational snowmobile bridge as approved and fully funded by the Wisconsin DNR Snowmobile Program.

Fiscal Note: This \$56,800 purchase is covered 100% by the Wisconsin DNR Recreational Snowmobile Trail Aid Program. This project was not included in the 2026 budget. This resolution authorizes the Finance Director to make the necessary budget adjustments to enact this resolution. This is a budget amendment and requires a 2/3 vote of the County Board for approval.

Strategic Plan Reference: YES



Highly Regarded Quality of Life: Develop tourism-related infrastructure within the county to increase efficiency and maximize impact

Referred By:
Parks Committee

07-14-2026

RREVIEWED: Corporation Counsel: DHT ; Finance Director: MAD

REPORT
TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY
BOARD OF SUPERVISORS

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the official zoning map of Jefferson County, filed for public hearing held on February 19, 2026 and June 18, 2026, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations. The Committee has reviewed and considered the facts presented in the application and received in public hearing and finds that the criteria listed in Wis. Stat. 91.48 and Jefferson County Zoning Ordinance Section 22-56(b) have been met for the below listed petitions. The Committee further finds that the petitions are consistent with the Jefferson County Comprehensive Plan and Farmland Preservation Plan.

Further support for the Committee's recommendations can be found in the Staff Reports and individual petition files on record in the Planning & Development Office.

APPROVAL OF PETITIONS

**R4664A-26, R4686A-25, R4687A-26, R4688A-26, R4689A-26, R4690A-26,
R4691A-26 and R4692A-26**

DATED THIS FOURTEENTH DAY OF JULY 2026

George Jaeckel, Secretary

THE PRIOR MONTH'S AMENDMENTS

**R4644A-25, R4680A-26, R4681A-26, R4682A-26, R4683A-26,
and R4685A-26**

**ARE EFFECTIVE UPON PASSAGE BY COUNTY BOARD, SUBJECT TO WIS.
STATS. 59.69(5)**

ORDINANCE NO. 2026-_____

Amending Official Zoning Map

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R4664A-26, R4686A-25, R4687A-26, R4688A-26, R4689A-26, R4690A-26, R4691A-26 and R4692A-26 were referred to the Jefferson County Planning and Zoning Committee for public hearing on February 19, 2026, and June 18, 2026, and

WHEREAS, at its meeting on June 29, 2026, the Planning and Zoning Committee considered the request to amend the Official Zoning Map of Jefferson County after conducting a public hearing regarding the requested amendment, and after receiving a recommendation from the affected Town, hereby make the following recommendation to the Board of Supervisors in open session, and

WHEREAS, the Planning and Zoning Committee has found that the criteria and standards set forth in s. 91.48 of the Wisconsin Statutes and ss. 22-56(b) of the Jefferson County Zoning Ordinance for rezoning out of an A-1 Exclusive Agricultural zone have been met and the petitions are consistent with the Jefferson County Comprehensive Plan and Farmland Preservation Plan as identified in the Decision of the Planning and Zoning Committee, and

WHEREAS, consistent with the recommendations of the Planning & Zoning Committee, the Board of Supervisors finds, where applicable, the standards set forth in s. 91.48 of the Wisconsin Statutes and ss. 22-56(b) of the Jefferson County Zoning Ordinance for rezoning out of an A-1 Exclusive Agricultural zone are met by the proposed amendment to the official zoning map, and

NOW, THEREFORE, BE IT ORDAINED THAT the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

**FROM A-1 EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL AND RURAL
BUSINESS WITH CONDITIONAL USE**

All are in accordance with ss. 22-304 – 22-310 of the Jefferson County Zoning Ordinance

Rezone A-1 to A-2 to create two 9-acre lots and to allow for an agriculture dealership at **W2866 East Gate Drive** in Town of Watertown, PIN 032-0815-1223-000 (20.387 ac). Property is owned by Timothy Otterstatter. Rezoning is conditional upon receipt of and recording of the final certified survey map, access approval of maintaining authority, receipt of suitable soil test, extraterritorial plat review and filing of affidavit of zoning status on remaining lands. This is in accordance with ss. 22-304 – 22-310 of the Jefferson County Zoning Ordinance. R4686A-26 – Adam Lindstrom.

Rezone A-1 to A-3 to create a 1.0-acre residential lot north of **N5785 County Road Q** in Town of Aztalan, PIN 002-0714-2031-000 (38.660 ac). Rezoning is conditional upon receipt of and recording of the final certified survey map, access approval of maintaining authority, receipt of suitable soil test, extraterritorial plat review and filing of affidavit of zoning status on remaining lands. This is in accordance with ss. 22-304–22-310 of the Jefferson County Zoning Ordinance. R4687A-26 – Larry Braatz

**FROM A-1 EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL
RESIDENTIAL**

All are in accordance with ss. 22-339 – 22-350 of the Jefferson County Zoning Ordinance

Rezone 1.49-acres (Lot 1) from A-1 to A-3 to create a residential lot south of house at **N3468 Hardscrabble Road** in Town of Sullivan, PIN 026-0616-2442-000 (19.980 ac). Property is owned by Janet F Foltz. Rezoning is conditional upon receipt of and recording of the final certified survey map, access approval of maintaining authority, receipt of suitable soil test and filing of affidavit of zoning status on remaining lands. This is in accordance with ss. 22-339 – 22.350 of the Jefferson County Zoning Ordinance. R4664A-26 – Marty Foltz

Rezone A-1 to A-3 to create a 3.0-acre farm consolidation around the existing house and buildings at **W3475 Ranch Road** in Town of Farmington, PIN 008-0715-1012-000 (30.0 ac). Property is owned by Mary Ann Berger Trust. Rezoning is conditional upon receipt of and recording of the final certified survey map and for the lot to include a full 3.0-acres. This is in accordance with ss. 22-339 – 22.350 of the Jefferson County Zoning Ordinance. R4688A-26 – Todd & Victoria Berger

Rezone A-1 to A-3 to create a 2.0-acre residential lot at **W3475 Ranch Road** in Town of Farmington, PIN 008-0715-1012-000 (30.0 ac). Property is owned by Mary Ann Berger Trust. Rezoning is conditional upon receipt of and recording of the final certified survey map, access approval of maintaining authority and receipt of suitable soil test. This is in accordance with ss. 22-339 – 22.350 of the Jefferson County Zoning Ordinance. R4689A-26 – Todd & Victoria Berger

Rezone A-1 to A-3 to create a 3.0-acre farm consolidation around the existing house and buildings at **W3476 County Road B** in Town of Farmington, PIN 008-0715-1513-002 (42.125 ac). Rezoning is conditional upon receipt of and recording of the final certified survey map. This is in accordance with ss. 22-339 – 22.350 of the Jefferson County Zoning Ordinance R4690A-26– Heath Schluter

Rezone A-1 to A-3 to create a 1.0-acre residential lot at **W3476 County Road B** in Town of Farmington, PIN 008-0715-1513-002 (42.125 ac). Rezoning is conditional upon receipt of and recording of the final certified survey map, access approval of maintaining authority and receipt of suitable soil test. This is in accordance with ss. 22-339 – 22.350 of the Jefferson County Zoning Ordinance R4691A-26 – Heath Schluter

Rezone A-1 to A-3 to create a 2.0-acre residential lot at **N144 Wojtkunski Road** in Town of Palmyra, PIN 024-0516-3144-000 (39.148 ac). Rezoning is conditional upon receipt of and recording of the final certified survey map, access approval of maintaining authority, receipt of suitable soil test, filing of affidavit of zoning status on remaining lands and will allow for increase to 2.33-acres to eliminate the locked A-1 remanent. This is in accordance with ss. 22-339 – 22.350 of the Jefferson County Zoning Ordinance. R4692A-26 – Riggs Farmstead LLC

The above zoning amendments shall be null and void and have no effect one year from the date of County Board approval unless all applicable conditions have been completed.

Fiscal Note: Passage of this ordinance has no determinable fiscal impact.

Referred By:
Planning and Zoning Committee

07-14-2026

REVIEWED: Corporation Counsel: DHT ; Finance Director: